



# VALLABHBHAI PATEL CHEST INSTITUTE

University of Delhi, P.O. Box No. 2101  
Delhi - 110 007

VPCI/Admn.II/Misc/2021/540

Dated: 06<sup>th</sup> July, 2021

## CIRCULAR

**Sub: To provide the status of vaccination among the staff.**

In pursuant to our Circular no. VPCI/Admn.II/MoHFW/Vaccination/2021/30 dated 06.04.2021 and e-mail dated 29<sup>th</sup> June, 2021 received from Hon'ble Vice Chancellor's Office regarding monitoring the status of vaccination of the teaching and non-teaching employees of the Institute, all the HODs/Sectional Heads are requested to provide the status of vaccination to their employees in the following manner to the undersigned latest by 08.07.2021 before 1:00 p.m. positively for onward submission to VC Office:-

Name of the Department:-

S. No.	Name of Employee	No Vaccination	Partially Vaccinated	Fully Vaccinated
1.				
2.				

Further, it is also notified to all employees who have not vaccinated till date, they may avail the COVID vaccination facility from W.U.S. (Health Centre) which is adjacent to VPCI premises, along with Identity Card and Aadhar Card between 9:30 am to 4:00 pm on any working day on first come first serve basis.

This issues with the approval of the Competent Authority.

**Joint Registrar**

To,  
All HODs/Sectional Heads,  
VPCI

Copy to:-

- > PS to Director - for information to the Director.
- > Master Copy